



CANNON BUILDING
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STATE OF DELAWARE
DEPARTMENT OF STATE

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DIVISION OF PROFESSIONAL REGULATION

PUBLIC MEETING MINUTES:	Board of Pilot Commissioners
MEETING DATE AND TIME:	Friday, March 22, 2013 at 10:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building
MINUTES APPROVED:	July 15, 2013

MEMBERS PRESENT

Joseph Morrissey, Professional Member
Richard Cordrey, Public Member
Bradford Schell, Professional Member
Mark Murphy, Public Member
Steven McGuinness, Professional Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Eileen Kelly, Deputy Attorney General
Theresa Newman, Administrative Specialist II

MEMBERS ABSENT

Thomas Cook, Public Member
David Brady, Public Member

OTHERS PRESENT

Troy Selph
Dave Potter
Jon Sarubbi

CALL TO ORDER

Mr. Cordrey called the meeting to order at 1:05p.m.

REVIEW AND APPROVAL OF MINUTES

A motion was made by Mr. Murphy, seconded by Mr. Morrissey, to approve the minutes of the November 30, 2012 meeting and February 18, 2013 emergency meeting, as amended. . The motion unanimously carried.

UNFINISHED BUSINESS

Election of Board President

A motion was made by Mr. Schell, seconded by Mr. Morrissey to elect Mark Murphy as the board's president. Mr. Murphy accepted the position as board president. The motion unanimously carried.

Proposal to Deny Hearing of Archie Lingo – Cancelled

The Board had previously proposed to deny Mr. Lingo's request for a waiver of the 52 vessel requirement to renew his license. Mr. Lingo had requested a hearing, which was scheduled for the March 22, 2013 meeting. However, Ms. Kelly advised that Mr. Lingo's attorney had written to the Board stating that Mr. Lingo was withdrawing his request for a hearing. Based on this withdrawal of the request for a hearing, a motion was made by Mr. Murphy, seconded by Mr. Morrissey, to final deny the request for a waiver of the 52 vessel requirement to renew Mr. Lingo's license. The motion unanimously carried. Mr. Lingo's license will be placed in an expired status as of March 22, 2013.

NEW BUSINESS

Consent Agreement

A motion was made by Mr. Murphy, seconded by Mr. McGuiness to accept the Consent Agreement of James Hukill. The motion unanimously carried.

COMPLAINT STATUS

03-01-13

OTHER BUSINESS

Board Members discussed creating an official "refresher trip form" which will be accessible online though the Division of Professional Regulation website. This form will serve the purpose to fulfill the requirement within 23 Del.C. § 113 (e). Mr. McGuiness volunteered to create the form and board members will review it at the next quarterly scheduled meeting.

CORRESPONDENCE

Ms. Kelly read the letter submitted by W.C. Haggerty, requesting to return to piloting after having been inactive for more than 90 days. Mr. Haggerty's letter stated he has completed refresher trips and is fully familiar with the conditions along the Delaware River. Board members accepted his letter and granted the request to return to piloting.

PUBLIC COMMENT

Mr. Selph inquired about the decision made, regarding the expiration date of Mr. Lingo's license, whether the expiration date would be retro-active. Ms. Kelly advised the expiration of Mr. Lingo's license would take effect as of March 22, 2013.

ADJOURNMENT

A motion was made by Mr. Cordrey, seconded by Mr. Morrissey, to adjourn the meeting. The motion unanimously carried. The meeting adjourned at 1:32 p.m.

NEXT MEETING

The next quarterly meeting will be June 21, 2013 at 1:00 p.m. A special meeting will be held on April 22, 2013 at 1:00 p.m. to address a disciplinary complaint.

Respectfully submitted,

A handwritten signature in black ink that reads "Theresa Newman". The signature is written in a cursive, flowing style.

Theresa Newman
Administrative Specialist II